

October PTO Minutes
10/25/22 @ 6 PM

Welcome and introductions

Approval of minutes

- Suggestion to provide a link to PTO meeting minutes in the Cardinal Connection and Red Wing Report for teachers.

Treasurer's Report

- Made \$1800 at Movie Night with admissions, snack bags and concessions
- \$150 Spirit Night at Sweet Frog Spirit Night
- \$200 Spirit Night at Chick Fil-A Spirit Night
- Up to 114 PTO Members
- Anticipate making approximately \$4000 after participating teachers are paid/reimbursed for their ASEP participation

Movie Night Debrief

- Even though it was cut short, the movie night was a success
- Teachers/staff and families liked it being outside
- Good communication from the PTO to promote movie night
- Possible Spring Movie night if there is an interest

After School Enrichment Programs (ASEP) Debrief

- 17 clubs, 369 Scholars in clubs. PTO sponsored 4 children.
- Positives included: overwhelming teacher participation, a diverse amount of clubs, a variety of activities for all ages, a more streamlined registration process, affordable cost
- In terms of things to improve, start registration earlier for Spring ASEP to include more families
- Include more STEM activities as these filled up the quickest
- Consider a dance/theatre activity
- Include a minimum number of students for each club
- Streamline Pick-up
 - Younger students knowing their number would make pick up easier
 - Suggestion for a tag (similar to bus tags) that state number/club or use letters instead of numbers. May be too confusing with school pick up numbers
- Recruit an ASEP Coordinator to help streamline process
- Send out survey after ASEP to families for feedback

- Consider allowing PTO members to register early.
- Consider inviting outside organizations to join (i.e. Chess). Need to recognize though that we then have less of a say as to pricing, availability, etc.
- Question about make-up days if club falls on holiday. Clubs were designed to meet 5-6 times depending on the day they're held. Make-up classes are not possible at this time due to space and teacher availability.
- Concern about streamlining dismissal process to ensure that scholars are where they are supposed to be

Further suggestions: create a coordinator led/advisory committee, create a handbook for the future including guidelines, protocols, etc., At time of class, do a roll call at holding place and in the classroom, confirm that child is registered via email both before the class begins and on the first day, teacher to share what was covered in class and what to anticipate in future weeks, is there a way for parents to confirm that "yes", they are registered?

Volunteer Opportunities

- "Thankful for Teachers" event planned for November 18. We will be providing a graphic for students to complete for their classroom and other teachers. Please consider returning these to them sometime during the month of November. We are also asking families for donations for a staff snack cart.
- Holiday Shoppe coming to CRE on December 7,8, & 9. We will need parent volunteers for a few hours each day to assist our scholar shoppers/ ensure that the space is tidy. Signup Genius to follow.
- Holiday treats for Staff is planned for December 12. We hoped to continue the tradition of providing sweet and savory treats to CRE staff. Signup Genius to follow.
- Discussion about Spirit Nights. One on 10/26 @ Sweet Frog
- Consider additional local businesses to sponsor a spirit night:
 - Los Tolecos
 - Dairy Queen
 - Bobby Bagels
 - Pollo Chicken

Any volunteers to be Spirit Night/Volunteer Coordinator?

- 5th grade Committee heads and volunteer
 - Would like to begin preparing/planning activities for 5th graders in January.
- Volunteers needed to make this last year at CRE special for 5th grade scholars

Upcoming events

- Bingo Night - February
- Tall/Small Dance - April
- Staff Appreciation - May

Appreciation & Recognitions

- October is Principal Appreciation Month. THANK YOU, Dr. A, FOR ALL YOU DO FOR CRE!
- Thank you to all the volunteers who helped at Movie Night.

Please send any ideas, suggestions, and questions to redwingspto@gmail.com and follow us on Facebook at Cardinal Ridge Elementary School